



Hetton Town Council



The Hetton Centre
Welfare Road
Hetton le Hole
County Durham
DH5 9NE

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11 May 2026

Dear Councillor

Notice of Annual Meeting

You are summoned to attend the annual meeting of Hetton Town Council to be held at **The Hetton Centre, Welfare Road, DH5 9NE** on **Monday 18 May 2026 commencing 6.45pm** at which it is proposed to consider and transact the business detailed below.

Members of the public and press are welcome to attend the meeting.

Agenda

1) **Election of Town Mayor:**

Town Council to elect the Town Mayor for 2026-2027

2) **Declaration of Acceptance of Office:**

Declaration of Acceptance of Office to be signed by the Town Mayor

3) **Apologies for absence:**

Town Council to receive and consider approval of any apologies.

4) **Declarations of Interest from Members:**

Town Council to note any declarations of interest.

5) **Election of Deputy Town Mayor:**

Town Council to elect the Deputy Town Mayor for 2026-2027

6) **Election to Committees:**

Town Council to elect Members to serve on Committees for 2026-2027.

7) **Appointments to outside bodies:**

Town Council to make Member appointments to outside bodies

8) **Appointment of Internal Auditor for 2026/27**

To appoint an Internal Auditor for the ensuing year

9) **Calendar of meetings:**

Town Council to consider approval of the schedule of meetings for 2026-2027.

10) **Public participation:**

Questions to be taken from members of the public in line with the Council's Public Participation policy.

11) Minutes:

- a) To receive and consider approval of the draft minutes of the meeting of Hetton Town Council held on Monday 20 April 2026.
- b) To receive and consider approval of the draft minutes of the meeting of the Events & Special Activities Committee held on 30 April 2026.
- c) To receive and consider approval of the draft minutes of the meetings of the Management, Policy & Finance Committee held on 6 May 2026 & 14 May 2026.

12) Reports from Members:

13) Financial report:

- 13.1 Town Council to consider the report and approve expenditure
- 13.2 To review the Annual Governance Statement 2025/26
- 13.3 To review the Accounting Statement for 2025/26
- 13.4 To review the Internal Auditors Report 2025/26
- 13.5 To review Community Grant Requests

14) Planning Applications & Proposed Traffic Regulations

26/00526/FUL

3 Alexander Drive Hetton-le-Hole Houghton-le-Spring DH5 9LD Change of use from residential dwelling (C3) to short-term serviced accommodation (Sui Generis) and erection of front porch

To review Sunderland City Council's proposal to introduce paid for parking in the Bonners Field area.

15) General correspondence:

16) Update from Town Clerk:

17) Date and time of next meeting:

Monday 15th June at Easington Lane Community Access Point, DH5 0LE.

Lisa Hall
Town Clerk