



Hetton Town Council



The Hetton Centre
Welfare Road
Hetton le Hole
County Durham
DH5 9NE

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11 June 2025

Dear Councillor

Notice of Meeting

You are summoned to attend a meeting of Hetton Town Council to be held at The Hetton Centre, Welfare Road, Hetton le Hole, County Durham, DH5 9NE on **Monday 16 June 2025 commencing 7.15pm** at which it is proposed to consider and transact the business detailed below.

Members of the public and press are welcome to attend the meeting.

Agenda

1) **Apologies for absence:**

Town Council to receive and consider approval of any apologies.

2) **Declarations of Interest:**

To record Declarations of Interest from Members for any items on the Agenda.

3) **Minutes:**

To receive and consider approval of the draft minutes of the Meeting of Hetton Town Council held on 19 May 2025.

4) **Public participation:**

Questions to be taken from members of the public in line with the Council's Public Participation policy.

5) **Planning matters:**

Town Council to consider the following application(s) notified by Sunderland City Council:

25/01092/FUL

1 Moorhouse Gardens Hetton-le-Hole Houghton-le-Spring DH5 0AD
Conversion of existing garage to bedroom/sensory room with ensuite, and erection of front porch

7) **Reports from Members:**

Ward matters to be investigated.

8) **Sunderland City Councillor(s) - Hetton and Copt Hill wards:**

City Councillors will be invited to attend.

9) **Financial report:**

9a. Town Council to consider the report and approve expenditure.

9b. To discuss online banking and additional requirements

10) **Direct Debits:**

10a. Council to discuss the continuation of Direct Debits

10b. Council to agree additional direct debits for Scribe and HMRC



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11) **Internal Audit report 2024-2025:**

Town Council to consider and note the Internal Audit Report.

12) **Annual Governance & Accountability Return 2024-2025:**

Town Council to consider approval.

13) **Community Grant Awards:**

Town Council to consider the applications received.

14) **Town Clerk update:**

Town Council to note updates.

15) **General Correspondence:**

Council to consider correspondence received.

16) **Town Clerks Equipment:**

To consider the upgrade of Town Clerks equipment including laptop and mobile phone.

17) **Date and time of next meeting:**

Monday 21 July 2025 commencing 7.15pm.

Lisa Hall
Town Clerk

NOTE: Members of the public who intend to come along can ask the Town Clerk for copies of papers in advance - by the working day before the meeting please. These will be issued at the meeting.