



Hetton Town Council



Minutes of the meeting of Staff, Employment & Training Committee held on Thursday 20 February 2025

at

The Hetton Centre, Welfare Road, Hetton-le-Hole,
County Durham, DH5 9NE

Present

Cllrs K Angus, D Brennan, P Dowell, S Holt, W Little, R Meadows and S Waterston.

In attendance

G Keedy, Town Clerk (TC)

Town Clerk's note:

TC reminded Members that Town Council (December 24) had resolved that the Committee be given full delegated powers for the purpose of transacting business included on the agenda.

1) Election of Chairman 2024-2025

Cllr P Dowell was nominated by Cllr Waterston, seconded by Cllr R Meadows.

Cllr W Little was nominated by Cllr S Holt, seconded by Cllr W Little.

Following a vote by show of hands, Cllr P Dowell was elected Chairman for 24-25.

2) Apologies for absence

Apologies for absence were submitted on behalf of Cllr H Morton (bereavement) and Cllr S Woods-Brass (work commitment).

Committee **resolved** to approve the apology relating to Cllr H Morton;

and, following a vote by show of hands to record the absence of Cllr S Woods-Brass as unapproved.

3) Declarations of Interest

There were no declarations of interest.

4) Employee role

TC introduced the previously circulated report.

Following detailed discussion, Committee **resolved** to:

Make relevant amendments and updates to supporting documentation;

Confirm the make-up of an interview panel;

and,

Accept the option relating to payment of outstanding annual leave.

5) Appointment of HR provider

TC introduced the previously circulated information.

Following detailed discussion, Committee **resolved** to appoint Durham County Council as the preferred supplier.

Signed:

Date: