



Hetton Town Council



The Hetton Centre
Welfare Road
HETTON-LE-HOLE
County Durham
DH5 9NE
Tel: 0191 561 6600
Mobile: 0753 867 3657
email: townclerk@hettontowncouncil.gov.uk

3 October 2024

To: Members of Events & Special Activities Committee

Dear Councillor

Notice of Meeting

You are summoned to attend a meeting of the Events & Special Activities Committee of Hetton Town Council on Thursday 10 October at **5.30 pm** at The Hetton Centre, DH5 9NE at which it is proposed to consider and transact the business detailed below.

Agenda

- 1) Apologies for absence: Committee to receive and consider any apologies.
- 2) To record Declarations of Interest from Members for any items on the agenda.
- 3) Public participation:
Questions to be taken from members of the public in line with the Council's Public Participation policy.
- 4) Halloween event:
Committee to discuss progress and identify any further actions required.
- 5) Armistice Day and Remembrance Sunday events:
Committee to discuss arrangements.
- 6) Christmas events:
Committee to receive a progress update; and determine further actions / requirements.
- 7) Christmas trees: Town Clerk to provide an update.
- 8) Events programme update:
Town Clerk to report on any other pertinent issues.

G Keedy
Town Clerk