



Hetton Town Council



The Hetton Centre
Welfare Road
Hetton le Hole
County Durham
DH5 9NE
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15 August 2023

To: Members of Events & Special Activities Committee

Dear Councillor

Notice of Meeting

You are summoned to attend a meeting of the Events & Special Activities Committee of Hetton Town Council on Tuesday 22 August 2023 at **6.30 pm** at The Hetton Centre, Welfare Road, Hetton le Hole, DH5 9NE at which it is proposed to consider and transact the business detailed below.

Members of the press and public are welcome to attend.

Please follow the Government's current guidelines relating to Covid-19: (last updated 16 June 2022)
<https://www.gov.uk/guidance/living-safely-with-respiratory-infections-including-covid-19>

Agenda

- 1) Apologies for absence: Committee to receive and consider any apologies.
- 2) To record Declarations of Interest from Members for any items on the agenda.
- 3) Public participation:
Questions to be taken from members of the public in line with the Council's Public Participation policy.
- 4) Halloween event:
Committee to receive an update from Town Clerk or Committee Chairman.
- 5) Armistice Day / Remembrance Day:
Committee to receive an update from Town Clerk or Committee Chairman.
- 6) Christmas events:
Committee to determine preferred supplier for the co-ordination of stall holders;
and to receive an update from Town Clerk or Committee Chairman.
- 7) Events programme update:
Town Clerk and / or Cmtte Chairman to report on any developments.

G Keedy
Town Clerk