

10th November, 2016

Dear Councillor

NOTICE OF MEETING

You are summoned to attend a meeting of Hetton Town Council to be held in the Hetton Centre, Welfare Road, Hetton-le-Hole on TUESDAY, 15th NOVEMBER, 2016 at 7.15 p.m. at which it is proposed to consider and transact the following business, viz:-

Members of the public and press are welcome to attend the meeting.

The Council have adopted a policy in respect of Public filming, recording or otherwise reporting of Council Meetings. Prior to the meeting the Mayor will make an appropriate announcement relating to this matter and policy issues.

'To advise both Members of the Council and members of the public that the meeting may be recorded by both audio and video and photographs may also be taken. Indeed the Town Council are recording the Meeting, in accordance with their adopted policy. Any objections to this should be stated before the commencement of the Meeting.'

Public Participation

Prior to the commencement of the meeting there will be a period of 15 minutes to allow any members of the public to address Members on matters included on the Agenda. Each member of the public may speak on **one matter for 3 minutes only maximum.**

AGENDA

1. **To receive accept and approve Apologies for Absence**
2. **To receive and approve the Minutes of the last Meeting held Tuesday, 18th October, 2016**
3. **To consider matters arising from the Minutes**
4. **Reports from Members – Ward matters to be investigated**
5. **To arrange a meeting of the Finance and Resources Committee and to (a) set budget arrangements for year 2017/18 (b) consider Grant Applications**
6. **City of Sunderland Budget Consultation Process**
7. **C.D.A.L.C. a. Report of AGM 22nd October b. Sample of Co. Durham Charter**
8. **Hetton Christmas Festivities 2016 (a) Switch on Event (b) Supportive Christmas Trees and Illuminations**
9. **Mayor's Report and Diary.**

JOHN PRICE
Town Clerk

PART II

Local Government Access to Information (Variation Order 2006)

The reports contained in the meeting Agenda are not for publication as the Town Council is likely to exclude the public during consideration thereof as they contain information relating to an individual, the financial or business affairs of any particular person (including HTC authority) and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. (Paragraphs 1, 3 and 5 of Part 1, Schedule 12A of the Local Government Act 1972)

The public interest in maintaining this exemption outweighs the public interest in disclosing the information.