

30th April, 2014

Dear Councillor

**NOTICE OF PARISH MEETING**

You are invited to attend the Parish Meeting to be held immediately following the conclusion of a full Meeting of the Town Council at the Hetton Centre, Hetton-le-Hole on Monday, 19th May, 2014.

Public Notice of the Meeting has been given in accordance with Schedule 12 of the Local Government Act 1972.

Yours sincerely

A handwritten signature in black ink that reads "John Price". The signature is written in a cursive style with a long, sweeping underline that extends to the right and then curves back down.

JOHN PRICE  
Town Clerk

**AGENDA**

1. **Apologies for Absence**
2. **To receive and accept the Minutes of the Parish Meeting held on Monday, 20th May, 2013**
3. **To consider and receive the published Annual Report of the Town Council for the year ending 30th April, 2014.**