13th February, 2017

Dear Councillor

NOTICE OF MEETING

You are summoned to attend a meeting of Hetton Town Council to be held in the Hetton Centre, Welfare Road, Hetton-le-Hole on TUESDAY, 21st FEBRUARY, 2017 at 7.15 p.m. at which it is proposed to consider and transact the following business, viz:-

Members of the public and press are welcome to attend the meeting.

The Council have adopted a policy in respect of Public filming, recording or otherwise reporting of Council Meetings. Prior to the meeting the Mayor will make an appropriate announcement relating to this matter and policy issues.

'To advise both Members of the Council and members of the public that the meeting may be recorded by both audio and video and photographs may also be taken. Indeed the Town Council are recording the Meeting, in accordance with their adopted policy. Any objections to this should be stated before the commencement of the Meeting.'

Public Participation
Prior to the commencement of the meeting there will be a period of 15 minutes to allow any members of the public to address Members on matters included on the Agenda. Each member of the public may speak on **one matter for 3 minutes only maximum.**

AGENDA

1. **To receive accept and approve Apologies for Absence**
2. **To receive and approve the Minutes of the last Meeting held Tuesday, 17th JANUARY, 2017**
3. **To consider matters arising from the Minutes**
4. **To record Declarations of Interest from Members for any Items on the Agenda**
5. **Reports from Members – Ward matters to be investigated**
6. **Members Information - Purdah Period**
7. **Hetton Hawks -National Cycling Championship January 2018 , group liaison committee**
8. Champion of the Community further nomination and arrangements
9. Mayors Diary and events Brass Band spectacular 7th April 2017 ,
   Civic Charity Dinner 14 April 2017
10. Correspondence for Members information

signed

John Price, Town Clerk