

9<sup>th</sup> June, 2015

Dear Councillor

## NOTICE OF MEETING

You are summoned to attend a meeting of Hetton Town Council to be held in the Hetton Centre, Welfare Road, Hetton-le-Hole on Monday, 15<sup>th</sup> June, 2015 at 7.15 p.m. at which it is proposed to consider and transact the following business, viz:-

Members of the public and press are welcome to attend the meeting.

The Council have adopted a policy in respect of Public filming, recording or otherwise reporting of Council Meetings. Prior to the meeting the Mayor will make an appropriate announcement relating to this matter and policy issues.

*'To advise both Members of the Council and members of the public that the meeting may be recorded by both audio and video and photographs may also be taken. Indeed the Town Council are recording the Meeting, in accordance with their adopted policy. Any objections to this should be stated before the commencement of the Meeting.'*

### **7.00 p.m. Public Participation**

Prior to the commencement of the meeting there will be a period of 15 minutes to allow any members of the public to address Members on matters included on the Agenda. Each member of the public may speak on **one matter for 3 minutes only maximum.**

## AGENDA

1. To receive accept and approve Apologies for Absence
2. To receive and approve the Minutes of the last Meeting held 18<sup>th</sup> May, 2015
3. To consider matters arising from the Minutes
4. To record Declarations of Interest from Members for any items on the Agenda
5. Reports from Members – Ward matters to be investigated
6. To receive and note the Minutes of the Annual and Parish Meetings held 18<sup>th</sup> May, 2015
7. To note and receive the Minutes and the recommendations of the Management & Policy Committee, 10<sup>th</sup> June
8. Approval and Annual Audit Return for year ending march, 2015 – the Accounts having been formally prepared and examined they should be considered and moved acceptance
9. Hetton Town Council, Freedom of Information Act and formal guide to Publication Scheme: Proposal to be examined and approved by Town Council
10. Report of C.D.A.L.C. a) nomination for executive member b) training day: report of Councillor attendance c) other issues
11. 11Easington Lane Post Office – operation times
12. Eppleton Cricket Club – thank you for successful lottery bid support from HTC
13. Letter from Mrs Rowham
14. Other correspondence
15. Notification of Armed Forces Day – Fly the Flag, 27<sup>th</sup> June, 2015

## PART II

### **Local Government Access to Information (Variation Order 2006)**

The reports contained in the meeting Agenda are not for publication as the Town Council is likely to exclude the public during consideration thereof as they contain information relating to an individual, the financial or business affairs of any particular person (including HTC authority) and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. (Paragraphs 1, 3 and 5 of Part 1, Schedule 12A of the Local Government Act 1972)

The public interest in maintaining this exemption outweighs the public interest in disclosing the information.

- 16. Correspondence: Hetton House**
- 17. To receive and accept the Minutes of the Finance and Resources Committee Meeting held Wednesday, 3<sup>rd</sup> June, 2015 and to approve the recommendations therein.**

JOHN PRICE  
Town Clerk