

Hetton Town Council



Community Grant Award Policy

Introduction

Hetton Town Council will consider awarding grants to community organisations which can demonstrate a clear need for financial support to provide benefits to Hetton Town Council area through:

Providing a service
Enhancing the quality of life
Improving the environment
Community cohesion and engagement activities
Promoting Hetton, Easington Lane, Moorsley and East Rainton

Organisation and Locality

Applications will only be accepted from charitable, voluntary or non-profit making organisations. The Council will give priority to applications received from smaller organisations.

Organisations should be local to Hetton Town Council area, or if outside the boundary, its work should be of direct benefit to residents within the HTC boundary.

National appeals are outside of the scope of the Council's grant scheme.

The Council is unable to give financial assistance to organisations operating overseas or to a fund established to help persons outside the UK.

Grant amounts

The maximum amount that can be awarded to groups or organisations is £500. Only one grant will be awarded to a group or organisation in each financial year.

Exclusions

Applications cannot be accepted from individuals
The activities of political organisations.
Religious projects except where faith-based organisations can demonstrate wider community benefit.
Events that have already occurred or for equipment already purchased.
Loan repayments.
Day to day running costs.

HTC Community Grant Award Policy cont ...

Process

All applications should be submitted on the Council's application form.

Applicants will be required to submit a copy of the last years accounts along with a copy of their constitution. Newly formed organisations will be required to provide details of first year financial projections.

A current bank statement will be required to demonstrate that the applicant organisation is bona fide; and to show the financial position of the organisation. (this information will be shared publically).

The validity of applications will be confirmed for Town Council by the Town Clerk.

All applications must clearly demonstrate how the grant will benefit the local community and how success will be gauged.

Applications will be considered in public at a meeting of the Council, and a representative of the applicant organisation may be required to attend an appropriate meeting of the Council to outline their application and answer any questions.

Successful Grant Award conditions

The Council reserves the right to reclaim any award not spent for the purposes it was granted and/or not spent during the financial year it was awarded.

Organisations must acknowledge the support of Hetton Town Council and include the Town Council logo in any promotional material.