

## **Hetton Town Council**

### **Finance & Resources Committee - 21 January 2021**

#### **Item 5: Additional hours payment to Town Clerk**

This item is to enact a decision by Full Council (20 Jul 20) for Finance & Resources Committee to consider a payment to Town Clerk for additional hours worked in Q4, 2019-2020.

A payment figure has been calculated using the agreed ceiling of up to an additional 5.00hrs / week (equiv. 21hrs 40 mins / month) above standard contracted hours (20.00/week).

January 2020 - 21hrs.40m  
February 2020 - 17hrs.00m  
March 2020 - 21hrs.40m  
Total: 60hrs 20 ins (60.33hrs)

Using the prevailing pay rate for 19/20 @ £16.31/ hour, the figure = £983.98 (plus on - costs).

#### **Notes:**

\*For calculation purposes, hours and minutes total has been converted to decimal.

\*The figure is subject to NEST Employer payments and Employer NI contributions. It is not possible to detail exact amounts as calculations can only be undertaken when any lump sum is aggregated with routine salary payment.

Committee is asked to consider recommending making the payment outlined above.