

# Hetton Town Council



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8 September 2020

To: Members of Management and Policy Committee

Dear Councillor

## **Notice of Meeting**

You are summoned to attend a meeting of the Management and Policy Committee of Hetton Town Council to be held remotely on Monday 14 September 2020 at **18.15** hrs at which it is proposed to consider and transact the business outlined below:

Due to ongoing Government regulations relating to Coronavirus, the meeting will be held via "Zoom" - an online video platform.

Members of the press and public are welcome to join the meeting. Meeting joining details are shown at the end of this agenda on page 2.

## **Agenda**

- 1) Apologies for absence: Committee to receive and consider any apologies.
- 2) To record Declarations of Interest from Members for any items on the Agenda.
- 3) Public participation:  
Questions to be taken from members of the public in line with the Council's Public Participation policy.
- 4) Engagement with Sunderland City Council:  
Committee to receive and consider the report of the Town Clerk.
- 5) Review of Standing Orders:  
Committee to consider draft Standing Orders based upon National Association of Local Council's model.
- 6) Grievance Policy and Procedure:  
Committee to consider a draft policy and procedure based upon National Association of Local Council's model.

## **Agenda - HTC Management and Policy Committee cont ...**

- 7) Disciplinary Policy and Procedure:  
Committee to consider a draft policy and procedure based upon National Association of Local Council's model.
- 8) Website accessibility regulations:  
Committee to consider essential steps required. Town Clerk to report.
- 9) Hetton Mini Park:  
Committee to consider next steps to progress plans for redevelopment.
- 10) Recording of Council meetings:  
Committee to consider an approach to the ongoing recording of meetings.
- 11) Litter awareness in Hetton and District:  
Committee to consider signage.
- 12) Hetton Lyons Boys Club site:  
Committee to consider possible role for Hetton Town Council in future plans.

Graeme Keedy  
**Town Clerk**

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Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: HTC Management & Policy Committee  
Time: Sep 14, 2020 06:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85916287670?pwd=Zlc0RDBGa2xqYm5Cc1dIOWZSaVlwZz09>

Meeting ID: 859 1628 7670

Passcode: 913313

One tap mobile

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