

Hetton Town Council

The Hetton Centre
Welfare Road
Hetton le Hole
DH4 9NE
Tel: 0191 561 6600
email: townclerk@hettontowncouncil.gov.uk

11 September 2018

Dear Councillor

Notice of Meeting

You are summoned to attend a meeting of Hetton Town Council to be held in the Hetton Centre, Welfare Road, Hetton-le-Hole on Monday, 17 September 2018 at 7.15 pm at which it is proposed to consider and transact the following business:

Members of the public and press are welcome to attend the meeting.

Agenda

- 1) Welcome to new Councillor
- 2) Apologies for absence:
Town Council to receive and consider approval of any apologies.
- 3) To record Declarations of Interest from Members for any items on the Agenda.
- 4) Public participation:
Questions to be taken from members of the public for a maximum of 30 minutes in line with the Council's Public Participation policy.
- 5) Minutes:
 - a) To receive and consider approval of Appendix 1 of the minutes of the Annual meeting of the Town Council held on 15 May 2018.
 - b) To receive and consider approval of the minutes of the meeting of Hetton Town Council held on Monday 16 July 2018.
 - c) To receive and consider approval of the minutes of the Events and Special Activities Committee meeting held on Thursday 6 September 2018.
Council to consider the request of the Committee for funding.
- 6) Equipment leasing and rental arrangements:
Town Council to receive a report and consider any action required.

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- 7) Annual Governance and Accountability Return (AGAR) 2017-2018:
To approve the audited AGAR 17-18 by Mazars LLP (External Auditor).
- 8) Financial report:
Town Council to consider report, approve expenditure and any necessary transfer of funds.
- 9) Banking arrangements:
Town Council to receive a report on current position and review signatories.
- 10) CDALC Training opportunities:
Town Council to consider request for course attendance by a Member.
- 11) Planning applications:
18/01539/FUL/Planning Consultation - 11 Lambton Drive, Hetton-le-Hole
18/01428/FUL/Planning Consultation - Sumitomo Wiring Systems, Rainton Bridge

Town Council to comment on previously circulated applications notified by Sunderland City Council.
- 12) Update from Town Clerk including local issues.
- 13) Reports from Members: Ward matters to be investigated.
- 14) Town Mayor activities: Cllr K Pearson to provide a verbal update.
- 15) Declaration of interests form:
Town Clerk to outline requirements and a request from Sunderland City Council for updated information.
- 16) Quality Status position and CiLCA qualification for Clerks:
Town Council to be updated by Town Clerk.
- 17) General correspondence: Up to date list to be tabled for consideration.
- 18) Date and Time of next meeting: 19.15 hrs on Monday 15 October 2018.

Graeme Keedy
Town Clerk

NOTE: Members of the public who intend to come along can ask the Town Clerk for copies of papers in advance - by the working day before the meeting please. These will be issued at the meeting.